



SPEAKERS

GUIDELINES

CONTENT LIST

- Guidelines for becoming a speaker
- What is an abstract and how to write an abstract
- How to create your manuscript
- How to write your personal introduction
- How to create your PowerPoint presentation
- Contact us

GUIDELINES FOR BECOMING A SPEAKER

GPD has specific rules to follow for preparing any materials you wish to present at any of the GPD conferences:

- The material you present must NOT be a sales pitch
- The presentation must NOT be brand focused
- All papers must be non-commercial, industrial or industrial-scientific. They should present a product and its use in a technical manner that is intriguing to industry experts

We recommend:

- The abstract, paper, and presentation should have a technical and design focus
- Use as much technical research, testing, hypothetical results, and final results as possible
- Show process design from initial selection through to completion
- Show material in a larger context, such as with buildings, façades, design, and/or implementation

WHAT IS AN ABSTRACT AND HOW TO WRITE ONE?

An abstract is a summary of the most essential information on your presentation. The length of the abstract should be 250 words. The title of the abstract can be up to 20 words. The abstract should briefly describe the objective, methods, results, and conclusions of your paper. Please make sure you follow the **GPD guidelines**.

You can submit your abstract online for the specific conference of interest. All required fields must be filled in for the abstract to be accepted.

The Organizing Committee will finalize the program based on the abstracts received. The organizers have the right to publish the abstracts for various conference purposes. The Organizing Committee reserves all rights regarding the abstracts.

The abstract is needed to:

- Select presentations for the conference
- Give more information about the presentation at www.gpd.fi
- Help chairpersons introduce the presentation to the audience

HOW TO CREATE YOUR MANUSCRIPT?

GPD offers you a unique opportunity to showcase your expertise with a technical paper. To date, GPD has published over 12,000 pages of technical papers helping to propel the industry ahead.

Manuscript instructions are the same for both oral and poster presentations. The deadline for manuscript submission is indicated in the call-for-papers brochure for the specific event. For more information about submission, please contact Brown Onduso.

Poster presentations

The only difference between a poster and an oral presentation is that the poster presentation is a written description of the study or article with illustrations that will be presented to the conference audience only in printed form and shown on a poster board in the poster exhibition area.

Please note that the GPD Organization is NOT responsible for printing the poster. The speaker must provide a printed poster for the event.

HOW TO CREATE YOUR MANUSCRIPT?

Oral presentations

We recommend that all speakers prepare a PowerPoint deck for their oral presentation. The PowerPoint presentations must be sent to the conference organizers by the set deadline. If the organizers have not received the PowerPoint by the deadline, we cannot guarantee the functionality of the presentation at the event.

HOW TO WRITE YOUR BIOGRAPHY OR PERSONAL INTRODUCTION?

When you submit an abstract, you will also be asked to submit your biography or personal introduction. The purpose of this is to give a very brief introduction of 100 words to verify the author's level of expertise and competence on the topic.

The biography or personal introduction should include:

- Current and past employers, positions and responsibilities
- Current and past memberships and roles in associations

The biography or personal introduction is needed to:

- Give more information about the presentation at www.gpd.fi
- Help chairpersons introduce the speaker to the audience

HOW TO CREATE YOUR POWERPOINT PRESENTATION?

All speakers – except poster presentation speakers – are required to submit a copy of your PowerPoint presentation in advance, preferably at the same time as your manuscript. The PowerPoint presentation will be reviewed by the session chairperson to see that it does not contain any commercial content.

Please note that your presentation must have a technical/design focus and NOT be commercial. Sales pitches are NOT allowed.

Rules for making a PowerPoint presentation:

- You can use your own template or our specially designed GPD Finland 2023 template
- The PowerPoint presentation MUST be sent to the conference organizers by the given deadline for review and to guarantee functionality
- You MUST ALSO bring your PowerPoint presentation with you to Finland for the presentation as a backup

CONTACT US



Brown Onduso
Conference Manager
+358 40 773 9313
brown.onduso[at]gpd.fi



Marko Mökkönen
Conference Manager (Executive)
+358 50 475 6591
marko.mokkonen[at]gpd.fi



Mar Fernández-Aliseda Garrido
Conference Coordinator
+358 46 921 3833
mar.garrido[at]glaston.net

www.gpd.fi

#GPD2023

→ WAY TO
GROW

Glass
Performance
Days 2023
Finland